



K Desktop Environment e.V.
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Event Management/Marketing/Office Management Internship

KDE e.V. is a non-profit organisation supporting one of the largest Free Software communities worldwide, the KDE community. We are looking for a full-time intern for our Berlin office at the earliest possible date.

- Are you interested in working in an international environment with highly motivated volunteers and professionals?
- Would you like to get insights into community management and fundraising?
- Are you up for an interesting job that requires organisational skills and hands-on event management?
- Are you creative and like to write blog posts and articles?
- Are you a people person and a good communicator?
- Do you like working in a team and are you able to organise your work autonomously at the same time?
- Are you curious about working with a virtual team?
- Are you fluent both in German and English?

Then we're looking for you! The internship duration is 3 to 6 months, and you will get a small remuneration to cover basic living expenses.

You will work with the KDE e.V. business manager in our centrally located office in Berlin-Mitte, and help to:

- support the organisation of a big international technology conference in Berlin
- help to run the supporting membership program and fundraising for KDE e.V.
- work together with the KDE promo team on promotional material like booklets, blog articles and quarterly reports
- assist with general office tasks
- and much more.

Please send your application including a letter of motivation, your CV and references via email to Claudia Rauch, rauch@kde.org. Please note that all attachments need to be sent in PDF format.