

# Are you KDE e.V.'s new Event Manager?



[KDE e.V.](#) is looking for an event manager to lead the organisation of its annual event [Akademy](#), where a charming community of free software enthusiasts meets to change the world.

This is a limited contract starting immediately and is expected to end in November 2014. We will agree on exact timing and duration of the contract with the applicant. The position can be based in KDE e.V.'s office in Berlin but the position is also open to remote work. The event manager is expected to attend the conference and provide on-the-ground management and logistics during the event.

## About Akademy

Akademy is the annual conference and community meeting of [the KDE community](#), one of the largest free software communities with a history of eighteen years. It is a conference where a large number of highly enthusiastic people meet for intense talks, socializing and meeting of minds. It is mostly attended by KDE community members from all over the world that normally communicate via the Internet, but is freely open for everyone. By now it has a 10 year history. It is organized in a different part of Europe each year by a new enthusiastic local team of volunteers with the support of KDE e.V.'s staff and volunteers. This year Akademy will take place in Brno, Czech Republic, from September 6th to 12th 2014. We expect around 200 participants, technical and community people, passionate about free software. The format will be a mixture of formal presentations and informal hands-on sessions.

## About KDE e.V.

KDE e.V. is a registered German non-profit that supports the KDE community in legal, financial and organisational matters. Its headquarter is in Berlin. The KDE community is spread out all over the world and consists of people wanting to provide end-users with the best possible free software.

## Responsibilities

- Drive the organisation of KDE's annual community gathering in collaboration with the local team and other volunteers
- Support the community in defining the content of the event
- Coordinate volunteers
- Negotiate with and support sponsors and partners
- Negotiate and coordinate with vendors
- Assist some of the participants with travel arrangements
- Support the community in reporting about the event

## Qualification

- Experience with organising large events
- Fluent in English (spoken and written). German is a plus. Czech is a plus.
- Experience working in the open and in a volunteer community
- Self-organized and motivated hands-on personality

## What KDE has to offer

- Working with a highly-motivated team of volunteers
- Collaborating with people from all around the world
- Chance to make a difference for a large free software community

## How to apply

Please send your application by email to [kde-ev-board@kde.org](mailto:kde-ev-board@kde.org) (subject: event manager application). Please also don't hesitate to contact us if you have any questions.